GRI Standards (Core) – Content Index 2021

GRI Standard	Description	Reference	Reason for (partial) omission
Organisational p	profile		
102-1	Name of the organization		
	a. Name of the organization.	Title page	
102-2	Activities, brands, products, and services		
	a. A description of the organization's activities.	• Profile (p. 12)	
	b. Primary brands, products, and services, including an explanation of any products or services that	 Organisation chart (p. 14-23) 	
	are banned in certain markets.		
102-3	Location of headquarters		
	a. Location of the organization's headquarters.	• Colophon (p. 151)	
102-4	Location of operations		
	a. Number of countries where the organization operates, and the names of countries where it has	• Financial results (p. 60)	
	significant operations and/or that are relevant to the topics covered in the report.	• Financial statements (p. 121)	
102-5	Ownership and legal form		
	a. Nature of ownership and legal form.	Notes to the consolidated annual	
		accounts (p. 101)	
102-6	Markets served		
	a. Markets served, including:	• Profile (p. 12)	
	i. geographic locations where products and services are offered;	Organisation chart (p. 14-23)	
	ii. sectors served;	 Financial results (p. 60) 	
	iii. types of customers and beneficiaries.	• Financial statements 2021 (p. 120)	
102-7	Scale of the organization		
	a. Scale of the organization, including:	TBI at a glance (p. 10)	
	i. total number of employees;	Five-year summary (p. 145-146)	
	ii. total number of operations;	Organisation chart (p. 14-23)	
	iii. net sales (for private sector organizations) or net revenues (for public sector organizations);		
	iv. total capitalization (for private sector organizations) broken down in terms of debt and equity;		
	v. quantity of products or services provided.		

GRI Standard	Description	Reference	Reason for (partial) omission
	·		, .
102-8	Information on employees and other workers		
	a. Total number of employees by employment contract (permanent and temporary), by gender.	TBI at a glance (p. 10)	b. division by region non applicable
	b. Total number of employees by employment contract (permanent and temporary), by region.	 People & Teams (p. 44) 	
	c. Total number of employees by employment type (full-time and part-time), by gender.	 Additional information (p. 142) 	
	d. Whether a significant portion of the organization's activities are performed by workers who are not	• Five-year summary (p. 145-146)	
	employees. If applicable, a description of the nature and scale of work performed by workers who are not employees.		
	e. Any significant variations in the numbers reported in Disclosures 102-8-a, 102-8-b, and 102-8-c		
	(such as seasonal variations in the tourism or agricultural industries).		
	f. An explanation of how the data have been compiled, including any assumptions made.		
102-9	Supply chain		
	a. A description of the organization's supply chain, including its main elements as they relate to the	 Organisation chart (p. 14-23) 	
	organization's activities, primary brands, products, and services.	• Value creation model (p. 28-29)	
102-10	Significant changes to the organization and its supply chain		
	a. Significant changes to the organization's size, structure, ownership, or supply chain, including:	 Financial statements (p. 95) 	There are no significant changes in
	i. Changes in the location of, or changes in, operations, including facility openings, closings,	 Organisation chart (p. 14-23) 	our supply chain compared to 2020
	and expansions;	Additional information (p. 142-143)	
	ii. Changes in the share capital structure and other capital formation, maintenance, and alteration		
	operations (for private sector organizations);		
	iii. Changes in the location of suppliers, the structure of the supply chain, or relationships with		
	suppliers, including selection and termination.		
102-11	Precautionary Principle or approach		
	a. Whether and how the organization applies the Precautionary Principle or approach.	Risk management (p. 68-78)	
102-12	External initiatives		
	a. A list of externally-developed economic, environmental and social charters, principles, or other	Memberships 2021	
	initiatives to which the organization subscribes, or which it endorses.	(www.tbi.nl/jaarverslag)	
		Social involvement (p. 50)	
102-13	Membership of associations		
	a. A list of the main memberships of industry or other associations, and national or international	Memberships 2021	
	advocacy organizations.	(www.tbi.nl/jaarverslag)	

GRI Standard	Description	Reference	Reason for (partial) omission
Strategy			
02-14	Statement from senior decision-maker		
	a. A statement from the most senior decision-maker of the organization (such as CEO, chair,	Message from the Chairman of the	
	or equivalent senior position) about the relevance of sustainability to the organization and its	Executive Board (p. 6-8)	
	strategy for addressing sustainability.		
thics & Integrit	у		
02-16	Values, principles, standards, and norms of behavior		
	a. A description of the organization's values, principles, standards, and norms of behavior.	TBI Code of Conduct	
		(https://www.tbi.nl/over-ons/	
		integriteit)	
Governance			
102-18	Governance structure		
	a. Governance structure of the organization, including committees of the highest governance body.	Corporate governance (p. 80-83)	
	b. Committees responsible for decision-making on economic, environmental, and social topics.	Strategic commission (p. 90)	
Stakeholder enç	gagement		
102-40	List of stakeholder groups		
	a. A list of stakeholder groups engaged by the organization.	 Value creation model (p. 28-29) 	
		Additional information (p. 141-143)	
		 Accountability and methodology 	
		2021 (www.tbi.nl/jaarverslag)	
02-41	Collective bargaining agreements		
	a. Percentage of total employees covered by collective bargaining agreements.	 Attractive working environment 	
		(p. 50)	
02-42	Identifying and selecting stakeholders		
	a. The basis for identifying and selecting stakeholders with whom to engage.	Additional information (p. 141-143)	
		 Accountability and methodology 	
		2021 (www.tbi.nl/jaarverslag)	
02-43	Approach to stakeholder engagement		
	a. The organization's approach to stakeholder engagement, including frequency of engagement by	 Additional information (p. 141-143) 	
	type and by stakeholder group, and an indication of whether any of the engagement was	 Accountability and methodology 	
	undertaken specifically as part of the report preparation process.	2021 (www.tbi.nl/jaarverslag)	

00101	General Disclosures			
GRI Standard	Description	Reference	Reason for (partial) omission	
102-44	Key topics and concerns raised			
	a. Key topics and concerns that have been raised through stakeholder engagement, including:	Additional information (p. 142-143)		
	i. how the organization has responded to those key topics and concerns, including through its	 Accountability and methodology 		
	reporting;	2021 (www.tbi.nl/jaarverslag)		
	ii. the stakeholder groups that raised each of the key topics and concerns.			
Reporting practi	ice			
102-45	Entities included in the consolidated financial statements			
	a. A list of all entities included in the organization's consolidated financial statements or equivalent	 Organisation chart (p. 14-23) 		
	documents.	Additional information (p. 142-143)		
	b. Whether any entity included in the organization's consolidated financial statements or equivalent			
	documents is not covered by the report.			
102-46	Defining report content and topic Boundaries			
	a. An explanation of the process for defining the report content and the topic Boundaries.	 Additional information (p. 142-143) 		
	b. An explanation of how the organization has implemented the Reporting Principles for defining	 Accountability and methodology 		
	report content.	2021 (www.tbi.nl/jaarverslag)		
102-47	List of material topics			
	a. A list of the material topics identified in the process for defining report content.	 Additional information (p. 142-143) 		
		 Accountability and methodology 		
		2021 (www.tbi.nl/jaarverslag)		
102-48	Restatements of information			
	a. The effect of any restatements of information given in previous reports, and the reasons for such	Additional information (p. 142-143)		
	restatements.			
102-49	Changes in reporting			
	a. Significant changes from previous reporting periods in the list of material topics and topic	Additional information (p. 142-143)		
	boundaries	Accountability and methodology		
		2021 (www.tbi.nl/jaarverslag)		
102-50	Reporting period			
	a. Reporting period for the information provided.	Additional information (p. 142)		

GRI Standard	Description	Reference	Reason for (partial) omission
02-51	Date of most recent report		
	a. If applicable, the date of the most recent previous report.	Additional information (p. 142-143)	
02-52	Reporting cycle		
	a. Reporting cycle.	Additional information (p. 142)	
02-53	Contact point for questions regarding the report		
	a. The contact point for questions regarding the report or its contents.	• Colophon (p. 151)	
102-54	Claims of reporting in accordance with the GRI Standards		
	a. The claim made by the organization, if it has prepared a report in accordance with the GRI	Additional information (p. 142-143)	
	Standards, either:		
	i. This report has been prepared in accordance with the GRI Standards: Core option;		
	ii. This report has been prepared in accordance with the GRI Standards: Comprehensive option.		
102-55	GRI content index		
	a. The GRI content index, which specifies each of the GRI Standards used and lists all disclosures	Additional information (p. 142-143)	
	included in the report.	• GRI 2021 (www.tbi.nl/jaarverslag)	
	b. For each disclosure, the content index shall include:		
	 the number of the disclosure (for disclosures covered by the GRI Standards); 		
	ii. the page number(s) or URL(s) where the information can be found, either within the report or in		
	other published materials;		
	iii. if applicable, and where permitted, the reason(s) for omission when a required disclosure cannot be made.		
	When reporting the GRI content index as specified in Disclosure 102-55, the reporting organization		
	shall:		
	6.3.1 include the words 'GRI Content Index' in the title;		
	6.3.2 present the complete GRI content index in one location;		
	 6.3.3 include in the report a link or reference to the GRI content index, if it is not provided in the report itself; 		
	6.3.4 for each GRI Standard used, include the title and publication year (e.g., GRI 102: General Disclosures 2016);		
	6.3.5 include any additional material topics reported on which are not covered by the GRI		
	Standards, including page number(s) or URL(s) where the information can be found.		

GRI Standard	Description	Reference	Reason for (partial) omission
102-56	External assurance		
	a. A description of the organization's policy and current practice with regard to seeking external	• Independent Auditor's Assurance	
	assurance for the report.	report regarding the sustainability	
	b. If the report has been externally assured:	information in the 2021 Annual	
	i. A reference to the external assurance report, statements, or opinions. If not included in the	Report (p. 138-140)	
	assurance report accompanying the sustainability report, a description of what has and what	Additional information (p. 142-143)	
	has not been assured and on what basis, including the assurance standards used, the level of		
	assurance obtained, and any limitations of the assurance process;		
	ii. The relationship between the organization and the assurance provider;		
	iii. Whether and how the highest governance body or senior executives are involved in seeking		
	external assurance for the organization's sustainability report.		

Specific Disclosu	iras		
GRI Standard	Description	Reference (location / page)	Remarks / reason for (partial) omission
Market leadersh	ip		
SRS 103-1	Explanation of the material topic and its Boundary		
	a. An explanation of why the topic is material.	• Environment, organisation and	
	b. The Boundary for the material topic, which includes a description of:	strategy (p. 24-32)	
	i. where the impacts occur;	• Market leadership (p.35-36)	
	ii. the organization's involvement with the impacts. For example, whether the organization has	• Additional information (p. 142-143)	
	caused or contributed to the impacts, or is directly linked to the impacts through its business	Accountability and methodology	
	relationships.	2021 (www.tbi.nl/jaarverslag)	
	c. Any specific limitation regarding the topic Boundary		
SRS 103-2	The management approach and its components		
	a. An explanation of how the organization manages the topic.	• Market leadership (p. 53-58)	
	b. A statement of the purpose of the management approach.	• Additional information (p. 142-143)	
	c. A description of the following, if the management approach includes that component:		
	i. Policies		
	ii. Commitments		
	iii. Goals and targets		
	iv. Responsibilities		
	v. Resources		
	vi. Grievance mechanisms		
	vii. Specific actions, such as processes, projects, programs and initiatives		
SRS 103-3	Evaluation of the management approach		
	a. An explanation of how the organization evaluates the management approach, including:	• Market leadership (p. 53-58)	
	i. the mechanisms for evaluating the effectiveness of the management approach;	• Additional information (p. 142-143)	
	ii. the results of the evaluation of the management approach;		
	iii. any related adjustments to the management approach		
SRS 201-1	Direct economic value generated or distributes		
	a. Direct economic value generated and distributed (EVG&D) on an accruals basis, including the basic	• Consolidated financial statements	
	components for the organization's global operations as listed below. If data are presented on a cash	(p. 96-122)	
	basis, report the justification for this decision in addition to reporting the following basic components:	Notes to the consolidated financial	
	i. Direct economic value generated: revenues;	statements (p. 101-108)	
	ii. Economic value distributed: operating costs, employee wages and benefits, payments to	Notes to the consolidated profit	
	providers of capital, payments to government by country, and community investments;	and loss account (p. 119-122)	
	iii. Economic value retained: 'direct economic value generated' less 'economic value distributed'.	Taxes on result (p. 97)	
	b. Where significant, report EVG&D separately at country, regional, or market levels, and the criteria		

GRI Standard	Description	Reference	Remarks / reason
		(location / page)	for (partial) omission
SRS 201-3	Coverage of the organization's defined benefit plan obligations		
	a. If the plan's liabilities are met by the organization's general resources, the estimated value of those	Financial statements (96-122)	
	liabilities.	Pension liabilities (p. 120-121)	
	b. If a separate fund exists to pay the plan's pension liabilities:	• Pension liabilities (p. 97)	
	i. the extent to which the scheme's liabilities are estimated to be covered by the assets that have		
	been set aside to meet them;		
	ii. the basis on which that estimate has been arrived at;		
	iii. when that estimate was made.		
	c. If a fund set up to pay the plan's pension liabilities is not fully covered, explain the strategy, if any,		
	adopted by the employer to work towards full coverage, and the timescale, if any, by which the		
	employer hopes to achieve full coverage.		
	d. Percentage of salary contributed by employee or employer.		
	e. Level of participation in retirement plans, such as participation in mandatory or voluntary schemes,		
	regional, or country-based schemes, or those with financial impact.		
Sustainable sol	utions		
SRS 103-1	Explanation of the material topic and its Boundary		
	a. An explanation of why the topic is material.	• Environment, organisation and	
	b. The Boundary for the material topic, which includes a description of:	strategy (p. 24-32)	
	i. where the impacts occur;	 Strategy and strategic pillars 	
	ii. the organization's involvement with the impacts. For example, whether the organization has	(p. 34)	
	caused or contributed to the impacts, or is directly linked to the impacts through its business	• Additional information (p. 142-143)	
	relationships.	Accountability and methodology	
	c. Any specific limitation regarding the topic Boundary	2021 (www.tbi.nl/jaarverslag)	
SRS 103-2	The management approach and its components		
	a. An explanation of how the organization manages the topic.	Sustainable solutions (p. 40-43)	
	b. A statement of the purpose of the management approach.		
	c. A description of the following, if the management approach includes that component:		
	i. Policies		
	ii. Commitments		
	iii. Goals and targets		
	iv. Responsibilities		
	v. Resources		
	vi. Grievance mechanisms		

GRI Standard	Description	Reference (location / page)	Remarks / reason for (partial) omission
SRS 103-3	Evaluation of the management approach a. An explanation of how the organization evaluates the management approach, including: i. the mechanisms for evaluating the effectiveness of the management approach; ii. the results of the evaluation of the management approach; iii. any related adjustments to the management approach	Sustainable solutions (p. 40-43)	
SRS 301-1	Materials used by weight or volume a. Total weight or volume of materials that are used to produce and package the organization's primary products and services during the reporting period, by: i. non-renewable materials used; ii. renewable materials used.	Sustainable solutions (p. 40-43)	This was already an omission in 2020. Including complete and reliable information regarding all ou purchased materials (volumes and separation into renewable and non-renewable) in this 2021 Annual Report has again proven impossible, because our financial systems cannot supply this information yet. Next year a KPI will be included regarding this matter in the redefined TBI strategy - Sustainable solutions pillar, which will be launched during 2022.
SRS 305-1	 Direct greenhouse gas (GHG) emissions (Scope 1) a. Gross direct (Scope 1) GHG emissions in metric tons of CO₂ equivalent. b. Gases included in the calculation; whether CO₂, CH₄, N₂O, HFCs, PFCs, SF₆, NF₃, or all. c. Biogenic CO₂ emissions in metric tons of CO₂ equivalent. d. Base year for the calculation, if applicable, including: i. the rationale for choosing it; ii. emissions in the base year; iii. he context for any significant changes in emissions that triggered recalculations of base year emissions. e. Source of the emission factors and the global warming potential (GWP) rates used, or a reference to the GWP source. f. Consolidation approach for emissions; whether equity share, financial control, or operational control. g. Standards, methodologies, assumptions, and/or calculation tools used. 	Sustainable solutions (p. 40) Additional information (p. 142) Glossary (p. 147-148)) Accountability and methodology 2021 (www.tbi.nl/jaarverslag)	

GRI Standard	Description	Reference (location / page)	Remarks / reason for (partial) omission
SRS 305-2	Direct greenhouse gas (GHG) emissions (Scope 2)		
	a. Gross location-based energy indirect (Scope 2) GHG emissions in metric tons of ${\rm CO_2}$ equivalent.	Sustainable solutions (p. 40)	c. we report on CO ₂ equivalents
	b. If applicable, gross market-based energy indirect (Scope 2) GHG emissions in metric tons of CO_2	 Additional information (p. 142) 	
	equivalent.	 Glossary (p. 147-148)) 	
	c. If available, the gases included in the calculation; whether ${\rm CO_2}$, ${\rm CH_4}$, ${\rm N_2O}$, HFCs, PFCs, ${\rm SF_6}$, ${\rm NF_3}$,	 Accountability and methodology 	
	or all.	2021 (www.tbi.nl/jaarverslag)	
	d. Base year for the calculation, if applicable, including:		
	i. the rationale for choosing it;		
	ii. emissions in the base year;		
	iii. the context for any significant changes in emissions that triggered recalculations of base year emissions.		
	e. Source of the emission factors and the global warming potential (GWP) rates used, or a reference		
	to the GWP source.		
	 f. Consolidation approach for emissions; whether equity share, financial control, or operational control. 		
	g. Standards, methodologies, assumptions, and/or calculation tools used.		
SRS 305-4	GHG emissions intensity		
	a. GHG emissions intensity ratio for the organization.	• Sustainable solutions (p. 40-43)	
	b. Organization-specific metric (the denominator) chosen to calculate the ratio.	 Accountability and methodology 	
	c. Types of GHG emissions included in the intensity ratio; whether direct (Scope 1), energy indirect	2021 (www.tbi.nl/jaarverslag)	
	(Scope 2), and/or other indirect (Scope 3).		
	d. Gases included in the calculation; whether CO_2 , CH_4 , N_2O , HFCs, PFCs, SF_6 , NF_3 , or all.		

GRI Standard	Description	Reference	Remarks / reason
Gill Otaliaala	Beschiption	(location / page)	for (partial) omission
SRS 306-2	Waste by type and disposal method		
	a. Total weight of hazardous waste, with a breakdown by the following disposal methods where		This was already an omission in
	applicable:		2020. However, after internal
	i. Reuse		evaluation it appeared that data
	ii. Recycling		regarding waste processing
	iii. Composting		methods is still not available in 2021
	iv. Recovery, including energy recovery		at this level of detail.
	v. Incineration (mass burn)		Some information/data based on our
	vi. Deep well injection		own available information has now
	vii. Landfill		been reported. For this information
	viii.On-site storage		we are dependent on data from third
	ix. Other (to be specified by the organization)		parties. We will consult our waste
	b. Total weight of non-hazardous waste, with a breakdown by the following disposal methods where		processors to ascertain whether full
	applicable:		and reliable information can be
	i. Reuse		obtained. So that we can report on
	ii. Recycling		this.
	iii. Composting		
	iv. Recovery, including energy recovery		
	v. Incineration (mass burn)		
	vi. Deep well injection		
	vii. Landfill		
	viii.On-site storage		
	ix. Other (to be specified by the organization)		
	c. How the waste disposal method has been determined:		
	i. Disposed of directly by the organization, or otherwise directly confirmed		
	ii. Information provided by the waste disposal contractor		

iii. Organizational defaults of the waste disposal contractor

GRI Standard	Description	Reference (location / page)	Remarks / reason for (partial) omission
People & Teams			
SRS 103-1	Explanation of the material topic and its Boundary		
	a. An explanation of why the topic is material.	 Environment, organisation and 	
	b. The Boundary for the material topic, which includes a description of:	strategy (p. 24-32)	
	i. where the impacts occur;	 People & Teams (p. 34-35) 	
	ii. the organization's involvement with the impacts. For example, whether the organization has	Additional information (p. 142-143)	
	caused or contributed to the impacts, or is directly linked to the impacts through its business	Accountability and methodology	
	relationships.	2021 (www.tbi.nl/jaarverslag)	
	c. Any specific limitation regarding the topic Boundary		
SRS 103-2	The management approach and its components		
	a. An explanation of how the organization manages the topic.	 People & Teams (p. 44-50) 	
	b. A statement of the purpose of the management approach.		
	c. A description of the following, if the management approach includes that component:		
	i. Policies		
	ii. Commitments		
	iii. Goals and targets		
	iv. Responsibilities		
	v. Resources		
	vi. Grievance mechanisms		
	vii. Specific actions, such as processes, projects, programs and initiatives		
SRS 103-3	Evaluation of the management approach		
	a. An explanation of how the organization evaluates the management approach, including:	 People & Teams (p. 44-50) 	
	i. the mechanisms for evaluating the effectiveness of the management approach;		
	ii. the results of the evaluation of the management approach;		
	iii. any related adjustments to the management approach		

Specific Disclosures				
GRI Standard	Description	Reference (location / page)	Remarks / reason for (partial) omission	
SRS 403-9 (2018)	Work-related injuries			
	a. For all employees:	 People & Teams (p. 44-50) 	b. TBI does not make a difference	
	 The number and rate of fatalities as a result of work-related injury; 	 Accountability and methodology 	between people on the pay roll and	
	ii. The number and rate of high-consequence work-related injuries (excluding fatalities);	2021 (www.tbi.nl/jaarverslag)	temporary employees where the	
	iii. The number and rate of recordable work-related injuries;	 Glossary (p. 147-148) 	IF-rate is concerned.	
	iv. The main types of work-related injury;		b.iii: we cannot determine the injury	
	v. The number of hours worked.		rate of our subcontractors because	
	b. For all workers who are not employees but whose work and/or workplace is controlled by the		the number of hours worked is not	
	organization:		completely clear. Next year we will	
	i. The number and rate of fatalities as a result of work-related injury;		investigate whether this information	
	ii. The number and rate of high-consequence work-related injuries (excluding fatalities);		can be reported in full in the 2022	
	iii. The number and rate of recordable work-related injuries;		Annual Report.	
	iv. The main types of work-related injury;		Subcontractors are not part of our	
	v. The number of hours worked.		current reporting scope.	
	c. The work-related hazards that pose a risk of high-consequence injury, including:			
	i. how these hazards have been determined;			
	ii. which of these hazards have caused or contributed to high-consequence injuries during the reporting period;			
	iii. actions taken or underway to eliminate these hazards and minimize risks using the hierarchy of controls.			
	d. Any actions taken or underway to eliminate other work-related hazards and minimize risks using the hierarchy of controls.			
	e. Whether the rates have been calculated based on 200,000 or 1,000,000 hours worked.			
	f. Whether and, if so, why any workers have been excluded from this disclosure, including the types			
	of worker excluded.			
	g. Any contextual information necessary to understand how the data have been compiled, such as			
	any standards, methodologies, and assumptions used.			

GRI Standard	Description	Reference (location / page)	Remarks / reason for (partial) omission
		(tocation / page)	for (partial) offission
SRS 404-1	Average hours of training per year per employee		
	a. Average hours of training that the organization's employees have undertaken during the reporting	 People & Teams (p. 48-49) 	i: Last autumn we asked for a
	period, by:		break-down by gender. This was not
	i. gender;		possible for 2021. The reporting
	ii. employee category.		framework has now beend added in
			order to break-down the training
			costs by gender so we can report or
			that in 2022. We deliberately chose
			to focus on training costs rather
			than training hours because the
			latter appears to be less objective.
			ii The costs are not labelled to one
			person which means that this data
			cannot be specified in 2021.